

PLASTICTECNIC (M) SDN BHD (30481-V)

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GST Registration no.: 001008467968

MEMORANDUM

Date : 4 May 2020

To : All staff

From : HR and Admin Department

Re : Factory Shutdown – Plastictecnic Bangi Plant & Nilai Plant

With reference to the above, management has decided to:

Plastictecnic (M) Sdn Bhd, Bangi Plant:

1. Factory will shut down from **7th May until 10th May 2020 (Thursday until Sunday)** and resume to work on **11th May 2019 (Monday)**.

Plastictecnic (M) Sdn Bhd, Nilai Plant:

1. Vesak Day celebration on **7th May 2020 (Thursday)** for production will be replaced on **23rd May 2020 (Saturday)**.

Your co-operation and understanding is highly appreciated.

Thank you.



Wong Wai Fun
HR and Admin Manager